



BUSINESS

BUSINESS CLUB

- Only clients that have signed up to the rewards scheme are eligible to earn rewards for pre-booked corporate accommodation bookings, corporate event bookings and conferences with The Oakley Court, Windsor.
- The Oakley Court reserves the right to exclude any company from this scheme.
- Claims can only be made on new bookings following a member's join date and not on confirmed business before the join date.
- Rewards cannot be claimed, for any non-corporate event.
- The maximum reward spend at one time is £500 per visit.
- The value of rewards will be calculated on the contracted value of the corporate accommodation, corporate events and conference or event. Additional charges once the contract has been signed will be excluded.
- Rewards cannot be claimed on third party services to include teambuilding activities, AV equipment, bookings in the fixed place marquee and non-pre-booked charges.
- Vouchers earned from your rewards will only be issued once your corporate event has taken place and full payment has been received.
- All claims must be submitted within 30 days of the booking date. It may take up to 30 days for claims to be allocated to a members account.
- The value of rewards will be calculated on the contracted value of your corporate accommodation booking, corporate event or conference exclusive of VAT at 2% i.e. event value £1,000 = £20 reward.
- Claims submitted will be rounded down to the nearest pound in order to be placed against a reward level.
- More than one member per company is allowed to join the scheme but only one claim per booking is allowed. The first claim will be processed and any duplicate claims will be rejected.
- Clients can submit multiple claims at the same time but the event values will be treated as separate claims.
- All rewards are subject to availability.
- It is the client's responsibility to check voucher fulfilment is accurate and The Oakley Court will accept no responsibility for vouchers lost or stolen.
- The Oakley Court will accept no responsibility for registration of clients whose company does not allow its staff to take part in reward schemes.
- All exclusions and terms and conditions are subject to change and The Oakley Court reserves the right to change these at any time.
- Rewards vouchers will not be able to be claimed against cancellation charges incurred for any event.
- Each client acknowledges that the rewards scheme is designed as a corporate reward scheme and that The Oakley Court will be entitled to treat any claim by an individual as having been made at the direction of, and under the express authority of, that individual's employer (if any) and to honour it accordingly.
- No cash alternative offered.
- The Oakley Court accepts no liability for taxation implications incurred as a result of receiving vouchers; members may be liable to pay tax on the rewards.
- The Oakley Court Business Club is open to applicants aged 18 and over. A valid Business Card is required at all times.

- The Business Card is issued by and remains the property of The Oakley Court, which reserves the right to decline, issue or withdraw the card at any time or to terminate the scheme. This card is only valid for use at The Oakley Court, Windsor.
- The Business Card is non-transferable and is not a credit, payment or cheque guarantee card. It can only be used by the signatory and must be presented at the time of payment otherwise the reward will be null and void.
- Upon registering to become a member of the Business Club scheme you are agreeing to the terms and conditions of the scheme as outlined above and agree to be contacted with timely, relevant administration and marketing communications.
- Points redeemed at the time of booking are non-refundable or transferable.